

## GENERAL INFORMATION

The State Awards Program at the State Leadership Conference exemplifies the range of activities and focus of Future Business Leaders of America-Phi Beta Lambda, Inc. These events are based on projects developed from the goals of FBLA-PBL and the curriculums of business education programs.

State events are divided into four (4) categories: recognition, chapter, member/individual, and member/team.

A member may participate in any number of chapter events.

Each PBL competitor may compete in two events if there is not a conflict with the State Leadership Conference Schedule. Please check the schedule carefully for all competitive events.

Also note these two exceptions:

1. A member taking the Parliamentary Procedure test only for consideration as state parliamentarian is not classified as an official participant entering an event and may compete in two other events.
2. A member nominated for Who's Who in PBL may enter two other competitive events.

All event entry forms must be mailed to the state adviser by the designated deadline.

Several points deserve specific mention for students preparing for competitive events.

- ⇒ Many textbook sources are utilized in the preparation of test questions for the various competitive events. Participants are urged to prepare by reviewing as many texts as possible. Terminology may vary from one publisher to another, and test questions may be from several sources.
- ⇒ When a competition specifies materials may be used (i.e. a 4" x 6" card), only those materials may be used, with no other visuals, etc. being allowed. Individual participants or a participating team must adhere to this event regulation or be disqualified.
- ⇒ Reference manuals, textbooks, and other resource materials, except for those listed in the guidelines, **may not** be taken to events.
- ⇒ Any student who has not registered for a conference (following registration guidelines) will not be allowed to participate in a competitive event at the conference.
- ⇒ Participants must adhere to the dress code established by the Board of Directors, or they will not be permitted to participate in the competitive event.
- ⇒ Format guide is allowed to be used as a reference guide when testing. The format guide can be found on the FBLA-PBL web site under PBL/Competitive Events/PBL Format Guide.

**Please review the guidelines and rating sheets so that you are prepared for competition. These guidelines replace all others and will be in effect beginning with the 2006 PBL State and National Leadership Conferences.**

Calculators can be used in all written events as appropriate; however, no graphing calculators, PDAs (i.e., Palm Pilots), phones, or other memory storage devices are allowed in any event. Financial calculators may be used for the Financial Concept event.

Event guidelines call for a postmark date, which refers to the official date stamp placed by the U. S. Post Office and not a postage meter date.

Members whose dues are not received in the PBL state office on or before **March 1** are not eligible to participate in state competitive events. Membership in PBL is unified on local, state, and national levels and is not available separately.